

## **INTERNAL/EXTERNAL ADVERTISEMENT**

### **COCHRANE TEMISKAMING RESOURCE CENTRE**

**Announces a vacancy for:**

#### **1 FULL TIME MANAGER, COMMUNITY SUPPORT AND FAMILY HOME SERVICES (NON BARGAINING UNIT POSITION – TIMMINS)**

**Competition No. 18-07R** - The Cochrane Temiskaming Resource Centre (CTRC) is seeking a dynamic, strong leader to join its Management Team in Timmins. CTRC is a regional Developmental Services provider offering programs across the Districts of Temiskaming and Cochrane including coastal communities along James and Hudson Bay. The successful candidate will lead experienced Community Support Workers as well as new recruits via a 2018-2019 service expansion and they will also oversee our regional Family Home Program.

CTRC offers competitive wages, a defined pension plan with the Healthcare of Ontario Pension Plan (HOOPP), extended health benefits, dental and travel insurance, and sick benefits as per the Hospitals of Ontario Disability Income Plan (HOODIP).

The Manager of Community Support and Family Home Services, will oversee and lead, in collaboration with the Director of the Professional Resource Team, the services of both the Community Support Workers and Family Home Workers. They will act as a resource and support individual workers in resolving problems, conceptualizing cases, advocating and ensuring that quality services are provided in a professional and timely manner. They will ensure adherence to agency and program policies, and to legislative and regulatory guidelines. They will facilitate positive working relationships with staff, other agencies and services. Community outreach and representation at various committees will be part of the job. They will assess service needs, respond to service requests and manage service complaints. Management of special projects and all other customary roles and responsibilities of a regional service manager will be part of this role.

A Full Position Description will be shared with candidates invited to interview.

The successful candidate will minimally possess a Master's or Bachelor's of Social Work or other Master's degree in one of the human services and have demonstrated experience in managing in the field of social and community services. Knowledge in areas applicable to social work and advocacy for adults and children with Developmental Disabilities, and families and services that support Developmental Services is required. Knowledge of Family Home Services is an asset. Registration or eligibility to register with Ontario College of Social Workers and Social Service Workers (CSWSSW) is an asset. Bilingualism is an asset. The use of a vehicle and possession of a valid driver's license is essential.

Those possessing an acceptable combination of education, training with at least two years supervisory and service administration experience may be considered.

Hours of Work: 75 hours / 2 Weeks

Closing Date: **March 25<sup>th</sup> 2018 at 4:15 pm**

**INTERESTED, QUALIFIED PERSONS ARE INVITED TO SUBMIT AN APPLICATION TO:**

**COCHRANE TEMISKAMING RESOURCE CENTRE**  
c/o Human Resources, 600 Toke Street, Timmins, Ontario P4N 6W1  
Fax: 705-264-4255 or or email: [HR@ctrc.on.ca](mailto:HR@ctrc.on.ca)  
View our Website at [www.ctrc.on.ca](http://www.ctrc.on.ca)

An Equal Opportunity Employer

*This position has been advertised internally and externally.*

*We thank all applicants and wish to advise that only those selected for an interview will be contacted*

*Please advise us should you require accommodations during the Interview*

