



JOB POSTING – MANAGER - Community Participation Support Services (CPSS)

Community Living – West Northumberland (CL-WN) is a non-profit organization dedicated to the full inclusion and citizenship of people with disabilities who reside in Northumberland County. Over its 57 year history, CL-WN has worked to promote inclusion and citizenship by building family and community capacity. We are currently seeking a dynamic energetic leader to fulfil a full time, 40 hour per week Management Position.

The Manager, an integral member of the Management Team, is responsible for overseeing the Community Participation Support Services Programs in compliance with CL-WN policies, procedures, service description, regulatory and Ministry of Community and Social Services requirements. The Manager will demonstrate strategic thinking capabilities, provide in-depth mentoring to foster the growth and development of others. The Manager will continue to develop the program in consultation with the organizations strategic plan and promote the Organization’s culture of leadership, quality service, transparency, learning and innovation.

Educational qualifications for this position include a post secondary diploma or degree in the Social Services field or equivalent training and experience. This will be combined with a minimum of three (3) years of successful program management and progressive supervisory experience in a unionized setting. Preferred skills and abilities relating to policy development, grant proposal writing, creating and delivering presentations, high level of competence in navigating and utilizing database and computer systems technology.

Required are a valid G license, access to a vehicle, current NVCI, First Aid/CPR certificates, and a current and acceptable Criminal Reference/Vulnerable sector Check.

This is an exciting and challenging Management role in the Social Services sector in Northumberland County. To be considered for this position, the successful candidate must have a passion for the work and share the values of the Organization. Interested candidates should submit their resume with covering letter by May 19th, 2017 @ 4:00 p.m. to:

Cathy Timlin
Executive Director, Community Living-West Northumberland
info@communitylivingwestnorthumberland.ca

Community Living-West Northumberland is an equal opportunity employer. Only those selected for an interview will be contacted.

As part of our ongoing commitment to the Accessibility of Ontarians with Disabilities Act, Community Living-West Northumberland will provide assistance to applicants who request accommodation throughout the recruitment process.

Check us out at: www.communitylivingwestnorthumberland.ca