

Job Opportunity Direct Support Supervisor

Are you looking for an exciting career opportunity in the Developmental Services sector? We are currently recruiting for a full-time Direct Support Supervisor, based in Guelph with some travel as required.

Our Mission

We are dedicated to facilitating opportunities for people with developmental disabilities to realize their potential and dreams in their communities.

Our Vision

Enrich – Inspire – Engage

Position Overview

Reporting to a Service Manager, ensure the delivery of quality services in accordance with the agency's Mission, Vision, Service Principles and Strategic Directions.

Educational/Technical Competencies

- Post-secondary degree in a relevant field of study
- Minimum 3 years of supervisory experience in a unionized environment (or equivalent combination of education and experience)
- Knowledge/understanding of: O.H.S.A; AODA; ESA; and SSPDDA requirements
- Strong working knowledge of computers and databases
- Demonstrated proficiency with the Microsoft Office Suite of products, Internet and e-mail
- Strong organizational skills and procedural knowledge with good documentation skills
- Must have access to a reliable vehicle, up to date insurance and a valid driving license
- Flexible working hours required

Key Accountabilities/Activities

Services Delivery

- Implementation, monitoring and participating in evaluation of new and existing programs and services for the People We Support (PWS)

Quality/Risk Management

- Follow the agency's risk management program and policies related to effective service delivery; maintain appropriate monitoring measures

Oversight/Financial Management

- Demonstrate effective leadership, management, support and evaluation of Direct Support Professionals to ensure efficient utilization of human resources, physical and financial resources
- Participate in the annual budget preparation/submission process as required
- Work within established spending limits

Please visit our website at www.clgw.ca to apply.