

## **NOTICE OF JOB VACANCY** **EXTERNAL POSTING**

**DATE:** July 30, 2019  
**APPLICATION DEADLINE:** August 6, 2019 by 4:00pm  
**POSITION TITLE:** Residential Support Coordinator

**POSITION SUMMARY:** Permanent position  
Community Homes Program – Lindsay Location  
Full-time / 75 hours biweekly  
*Experience and comfort working with aging and dementia, dual diagnosis and behavioural supports is important.*

**QUALIFICATIONS:**

- Five years full-time equivalent experience in Developmental Services or related field of Human Services.
- A two-year College Diploma or Degree in Human Services with preference given to those with Developmental Services Diploma.
- Demonstrated knowledge of person-centered planning, QAM indicators, behavioural support plans, rights, and community connections
- Demonstrated ability in administration, documentation and financial skills
- Demonstrated communication, organization and time management, conflict resolution, team building and advocacy skills
- Demonstrated ability to lead a team including mentoring and coaching, effective and appropriate delegation
- Demonstrated ability to work independently
- Demonstrated problem solving and decision-making competencies.
- Proof of ongoing professional learning.
- Demonstrated ability in the attainment of person supported outcomes.
- Current and Valid Emergency First Aid and Non-Violent Crisis Intervention Certifications are required.
- Valid Class G Driver's License and Acceptable Driver's Abstract.
- Access to a reliable vehicle and proof of valid vehicle insurance including passenger coverage.
- Criminal Reference Check and Vulnerable Sector Screening.
- Relevant experience with intellectual disabilities.
- Computer Literacy (Microsoft office, e-mail, internet).

**SALARY:** Hourly Wage Range – Step 1: \$24.73 - Step 6: \$28.20  
Annual Salary Range - \$48, 223.50 - \$ 54,990.00

**ANTICIPATED START DATE:** ASAP

Forward current professional cover letter and résumé quoting job #2019-10KL-EX, attention Sharon Coupland, Manager of Human Resources to email: [recruitment@clth.ca](mailto:recruitment@clth.ca)