

JOB OFFER



ONE (1) CLINICAL COORDINATOR (C18-06)

Contractual position (12 months), non-unionized – Ottawa (Full-time, Flexible as needed)

SUMMARY: Valor & Solutions is a bilingual non-profit organization based in Ottawa which serves the Eastern Region (Prescott-Russell, Stormont, Dundas & Glengarry, Ottawa and Renfrew County). Valor & Solutions offers services to adults diagnosed with an intellectual disability or dual diagnosis who present with challenging behaviors or complex medical needs. Valor & Solutions also offers support, training, consultations, and recommendations to the person's support system. We equip the person's support network with the necessary tools or strategies to best support the individual and to increase their quality of life.

QUALIFICATIONS AND REQUIREMENTS:

- Master's degree preferred in social work or three (3) to five (5) years of experience in clinical work and intervention planning;
- Advanced knowledge and skills related to developmental disabilities, mental health, family work, and system issues;
- Demonstrated ability to work as part of an inter-professional team;
- Bilingual essential, oral and written;
- Excellent interpersonal skills;
- Ability to intervene and supply valuable and tangible tools and resources;
- Ability to work independently and demonstrate initiative;
- Ability to manage time and priorities;
- Good knowledge of the services available in the East region (Prescott-Russell, Cornwall, Ottawa and Renfrew) would be an asset.

MAIN TASKS:

- Provide clinical assistance and recommendations to transfer payment agencies, families, and other agencies;
- Plan for crisis prevention, intervention and support;
- Lead, develop, facilitate, coordinate, monitor and update support plans;
- Help with the navigation and collaboration of complex systems;
- Educate, train, and coach caregivers and supports;
- Offer support in leading certain groups (as needed);
- Participate in meetings and committees (as needed);
- Respond effectively in times of crisis from visitors or over the phone;
- Complete necessary documentation according to the agency's guidelines;
- Follow administrative and clinical requirements as described in the policies and procedures;
- Provide cross-sector coordination that supports case resolution including service navigation, liaising with cross-sectoral service partners, coordinating referrals and support and when necessary advocating for required supports and services;
- Collaborate with other case management supports and community based agencies to ensure efficient use of resources in complex support coordination.
- Other related tasks.

ANNUAL SALARY: \$54,881 to 71,030\$ (in regards with professional experience, skills and education)

Please take note that the basic requirements to occupy the position described above is to have a valid driver's license and to complete a criminal reference check.

Candidates will be screened on their level of written and oral bilingualism throughout the selection process.

Please send your application with the competition number clearly identified no later than June 22nd, 2018, at 4pm, by e-mail at emplois-jobs@valorispr.ca

Valor & Solutions adheres to the principles of the Accessibility Act. If you require special adaptation (technical support, accessibility, etc.) during the selection process, please contact Élyssa Ménard at 613-673-5148, ext. 2289 to ensure that appropriate measures can be taken to facilitate your full participation in the selection process.

We also subscribe to the principles relating to employment equity to ensure that our workforce is representative of the Prescott-Russell community.