



camphill communities ontario
Living, Learning and Working Together

JOB POSTING

Required: Residential Coordinator (**Maternity Replacement**)
Location: Camphill (Barrie)
Hours of Work: 40 hours per week, including evenings, weekends and overtime as required. Must have flexibility to attend team meetings and participate in rotational on call responsibilities.
Contract Duration: October 2018 till October 2019

Summary:

Working together as part of the Residential Supervisory Team and reporting to the Program Director, the Residential Coordinator will provide leadership and direction to ensure quality residential services are delivered in accordance with Camphill Communities Ontario's Mission, Vision and Core Values. This position facilitates a positive work atmosphere through the supervision and evaluation of all aspects of assigned residential living for the agency. This position will provide direct supervision and coaching to 15+ direct support staff across approximately 3 locations, including the Supported Independent Living Program (SIL).

REQUIRED COMPETENCIES:

This position requires an individual who has demonstrated skills and experience in successfully managing and leading people within residential programs.

- Must have excellent interpersonal skills and be able to establish and maintain effective working relationships with people supported, families, staff and other support service agencies.
- Ability to work in a fast paced environment with competing demands is essential.
- Ability to schedule and manage all staff hours of work and time off request
- Respect for confidentiality and the ability to make decisions based on organizational values and objectives required.
- a genuine intent and commitment to continuous learning, and proven ability in fostering the long-term learning and development of others through encouraging, managing performance and coaching
- Willingness to learn and identify with the unique aspects of Camphill culture.

QUALIFICATIONS:

- Post Secondary education in a relevant field of study (i.e. Behavioural Sciences, Psychology, Developmental Services)
- Five plus (5+) years successful supervisory experience in a lead residential position in a social services environment.
- Supervisory experience specific to a SIL program is an asset
- Current Non Violent Crisis Intervention, First Aid/CPR and Pharmacology Training required
- Experience in and thorough understanding of Quality Assurance Measures, and the compliance review process
- Training in Autism Spectrum Disorder, Dual Diagnosis and Personal Outcomes Measure is required
- Understanding of current labour laws and Developmental Sector Act
- Proficient in basic applications of Word and Excel
- Excellent communication, listening and interpersonal skills
- Demonstrated strength in organizational and documentation skills
- Vulnerable Persons Criminal Reference check required
- Hold and maintain a valid Ontario Driver's License and access to a vehicle

Please submit your resume with cover letter quoting **RC01to_resume@camphill.on.ca** by **no later than 5pm on Friday 28th of September, 2018.**

CCO is an equal opportunity employer. We welcome applications from all qualified candidates.

Only candidates selected for an interview will be contacted. No phone calls please